



2021 IPMS/USA NATIONAL CONVENTION



We value our vendors and want to make your convention experience with us an easy, enjoyable and profitable experience. We thank you for your participation and hope you have great convention experience.

- Tables are sold on a first-paid, first served basis. We will make every attempt to accommodate special requests, but we cannot guarantee every accommodation.
- Table prices are \$125 for each 8'x 30" table depending on room location. All vendors are located in one well-lite, carpeted room. Please refer to the table chart for preferred placement.
- Table reservations will be held for 30 days pending payment. After 30 days tables will be made available for resale. Tables are not guaranteed until both contract and payment have been received and monies cleared.
- Confirmation will be sent via email.
- Vendors wishing to be situated next to each other **MUST** make arrangements for payment at the same time.
- Three (3) vendor admission badges will be available (upon request) provided with the first table reserved. One (1) additional badge will be available (upon request) for each four (4) tables purchased.
- **NO ONE** will be admitted into the convention hall without a badge.
- **NO REFUNDS** will be granted for cancellations withing 30 days of the event unless there is a waiting list and table can be resold immediately. Otherwise no refunds.
- Be advised that vendor names and business names have been identified with the Nevada Dept. of Taxation. It is the vendors responsibility to provide the State and Promoter with the applicable returns at the end of the event. IPMS Las Vegas will forward all applicable paperwork for the tax return.

Business Name:	Contact Name:
Mailing Address:	Telephone Number:
	Fax Number:
	Email Address:
Number of Tables Requested:	Total Amount Submitted:
Electrical Power Requirement? Y N	WiFi Connection? Y N
Vendor Badge Name 1	Vendor Badge Name 6
Vendor Badge Name 2	Vendor Badge Name 7
Vendor Badge Name 3	Vendor Badge Name 8
Vendor Badge Name 4	Vendor Badge Name 9
Vendor Badge Name 5	Vendor Badge Name 10
Additional Information:	
Vendors we'd like to be situated next to (payment for all must be received together):	

VENDORS SIGNATURE ACKNOWLEDGES AGREEMENT TO THESE TERMS AND CONDITIONS.

Signature _____

Date _____